

NCMATYC Board Meeting

Thursday, May 08, 2008

2:00pm - Levine Campus, CPCC

In Attendance: Suzanne Williams, Randy Ledford, Jessica Blake, Tina Starling, Helen Kolman, Lee Ann Spahr, Jan Mays, Cathey Jordan

Minutes/Membership: Tina reported that she has not been in contact with Mitzi yet. There were no minutes recorded from the last meeting. But, members remembered that Mitzi reported there were 290 members.

Treasurer: Cathey recapped expenses from March meeting and reported that NCMATYC currently has \$24,000 in its account. The luncheon and the snacks haven't "cleared" yet. Our revenue from the conference \$10665 and our costs were \$8500.97. We earned \$2164.

Newsletter: Regional Vice Presidents are in charge of articles: Fall - Western region; Winter – Central region; Spring – Eastern region. Take pictures and send articles to Daniela Zemanek. The board discussed the possibility of having only two newsletters. Lee Ann reported that it is difficult to get people to write articles. Helen voiced a concern that the timing is troublesome for people in charge. Cathey suggested a winter flyer (emphasizing the upcoming conference) and have only two articles. Suzanne suggested that the vice president that is responsible for the conference be relieved of their newsletter duties. Suzanne will talk to Daniela about a fall newsletter, a winter flyer, and a spring newsletter. Helen (Western) will take care of the fall newsletter and Lee Ann (Central) will take care of the spring newsletter.

Website: Suzanne emailed Sean. We need to remind people that they will be forwarded to the new website. The new website is www.ncmatyc.matyc.org because it is free through AMATYC. Suzanne brought up that there is nothing in stone about responsibilities for updating information. Jan said that, as president, she assumed that role for the most part.

Things we need to update:

- 1) Move the course descriptions/competencies to the "Instructional Resource" tab. This is a more elaborate description than what is on the common course library.
- 2) Links to Math Departments – Contact the campus reps and have them email their department links (developmental too). They will email Sean Brain – the webmaster.
- 3) Conference – Jessica will email Kenneth Hufham to get a picture of Cape Fear.
- 4) Executive board photograph
- 5) Add the October 2007 and May 2008 Minutes
- 6) Campus Rep list – Helen will work on a Western region list; the Eastern region emails need to be added.
- 7) NCMATYC mini grant should be replaced with an AMATYC application – Jan will send the application to Sean and ask him to put it on the homepage.
- 8) Add MAA to the website.
- 9) Instructional Resources Tab – List of projects/activities by Courses, including developmental courses. Suzanne will solicit entries in the Fall newsletter. Randy suggested another Tab for technology resources, particularly CauseWeb (for statistics).

10) Student Math League – Lee Ann will remind Chris to update that site.

Historian: No news to report.

Campus Reps: The campus reps need to be contacted to make sure they will continue. Helen will call Mary Bradley, the former Western region Vice-President.

2008 Conference Evaluations: Jan passed out participant and vendor evaluations. Things we will change for the 2009 conference include:

2009 Conference: There was discussion about ways to help vendors gain interest in their sessions. Suzanne suggested doing a vendor scavenger hunt – AMATYC does something similar – where participants get a card signed by a vendor to have a chance at winning a prize. The January board meeting will occur at Cape Fear so we will be able to find a good, secure location for the vendors of the spring conference. We will take the word “Commercial” out of the presentation title next year to see if it makes a difference in the attendance. We will leave the staggered schedule so that participants will have time for the vendors.

We pay for travel, hotel and give the speakers a gift – we do not pay the presenters, only the luncheon speaker. We will ask vendors for sponsorship of the breakfast (\$800), the lunch (\$1200), and the hospitality room (\$300). Suzanne suggested that a vendor who sponsors the breakfast, lunch, or happy hour be relieved of the registration fee. Jessica’s responsibilities include getting vendors to commit and getting vendors to sponsor the meals and cocktails. We will make sure that folks come in and sit down so that the board can get their food first and that there are at least two serving lines at lunch to make it faster.

Michael Sullivan, author, will be our luncheon speaker. Scott Adamson will be invited back since he was not able to come to the 2008 conference. Suzanne recommended Alan Bass, _____ Abramson (liberal arts math expert) for our conference to be presenters. We will look into evaluations of speakers and presenters – carbon copy paper.

When people attend as a guest, they should just check in at the registration table. There will be a charge based on the lunch meal. The board discussed that permission of guests should not be noted on the registration form.

The board discussed the times of sessions and lunch for the program. We agreed on a 1:30 ending time on Friday, but if we have fewer presenters we can adjust that time. Cathey suggested that every other year have a “So you think you wanna be an officer?” session.

2010 conference will be at CVCC in Hickory. 2011 conference will be at Davidson. 2012 conference will be at Coastal.

2009 Conference Duties: Suzanne gave Jessica and Randy copies of the NCMATYC Conference Duties.

AMATYC Delegates: Donna Saye, Southeaster VP for AMATYC will be emailing Suzanne soon for a list of delegates. NC has 5 delegate positions: The NCMATYC president, 2 delegates from the affiliate, and 2 delegates from the state.

Other Items:

- Suzanne recommended that the board meeting next year be a one-day retreat (maybe from 11-4).
- We will meet at the Instructors conference in Raleigh on Sunday in October.
- By-laws on the website.
- Randy will talk to someone about setting up an active PDF for registration forms for the conference. But the board discussed that we have no way of collecting money online. Cathey would prefer the registration and money to be sent together. So, we will at least look into the presenter’s registration form being online. We will take the fax number off of the form so that they must mail or email the form and money.

Suzanne adjourned the meeting at 5:15pm.

NCMATYC Board Meeting Continued

Friday, May 09, 2008

9:00am – Suzanne's house

In Attendance: Suzanne, Randy, Jessica, Tina, Helen, Lee Ann, Jan, Cathey

CIS 110: Lee Ann suggests that we revise the course – that is, remove the description that states that it fulfills the quantitative requirement. Suzanne says that would also require rewriting the program of study. AS students don't typically take CIS 110, but it remains an option. Suzanne suggested revising the program of study for AA/AS/AFA and that would, in turn, revise the course description. We don't need to worry about AGE, because it doesn't effect.

Jennifer Frazelle (at CTPA) said they did not have the authority to change it. So, Lee Ann suggests writing a proposal that CTPA can endorse.

Tina suggested that we include the argument that only 3 schools in the UNC system accept CIS 110 as a free-standing math credit.

Jan brought up the description of the requirement: it states that a class other than a general math class should be either a stats or computer science course. CIS 110 doesn't fit with this description. But, Suzanne recommended that we focus our efforts on proving that CIS 110 is not a math course. We are not making any statement about MAT 140. We're not changing the content of the course. We just want to change the standards for the AA degree. Suzanne will write a draft of this proposal and email Jennifer Frazelle to make sure we are correct in our procedure of requesting a change in the course/program of study. We may need a CAO to submit it for us. 40 of the 58 community colleges are currently counting CIS 110 as a mathematics option. The board agrees that the AA degree should be at least as strong as the free-standing courses that transfer. The following website shows how CIS 110 is transferred:

http://www.northcarolina.edu/content.php/assessment/reports/student_info/caa.htm

Two things our proposal will include: 1) Take a look at the course description and re-evaluate the appropriate label as a quantitative option. 2) Data regarding performance in the UNC system from students who were/were not allowed to take CIS 110 for a math credit.

Audit Committee: The last audit was done three years ago. It would be ideal if, at the NCCC Instructors Conference (October 12-14), we could have two people (outside the board). Suzanne suggested Chuckie Hairston. Lee Ann suggested Chris Mansfield or Daniella Zemanek.

Progress from Last Year: We did not feel the need to discuss placement issues.

Other Topics to Discuss:

- Western Workshop – We definitely want to do this again. Traveling workshops include: technology, Crossroads, teacher prep, MAC, College Algebra. The board agreed to sponsor a traveling workshop focusing on Distance Education so that it appeals to both developmental and curriculum faculty. Randy suggested that the workshop include a portion for online pedagogy and a portion for online technology. Helen will contact AMATYC to check on availability and to contact Asheville-Buncombe for dates. AB Tech will need to provide a space and they will need to work with their IT people. If AB Tech cannot serve as host, Helen will contact someone at Mayland or Isothermal. NCMATYC will take care of lunch during the workshop and hotel, etc. for the presenter.

- Promoting Teaching and Service – Jan suggested service/teaching awards in time to forward them to be an applicant in the AMATYC service/teaching award. Suzanne suggested the third VP chair the nomination process. At the March 2009 NCMATYC conference, we will announce a service award recipient. We decided to promote this in the fall newsletter – state the award criteria and guidelines for nomination. Jan will write an article for this fall and give the deadline. The board decided that the VP responsible for the award will select three additional people to serve on the nomination committee.
- Promoting Project ACCESS – Tina will ask John Bakken and Lisa Williams to write a letter for the fall newsletter.
- By-law change: Suzanne suggested that the by-laws state that no more than two officers be from the same school. Lee Ann brought up that it is often difficult to get people to volunteer to serve. Jan suggested a change as a policy and procedure (rather than as a by-law that needs to be approved by the members). We could state it as “Every effort will be made...” Helen suggested putting this in the spring newsletter before we begin taking nominations.
- Grants for attending AMATYC – Jan put this in the newsletter. The VPs and the past-president will decide. Two awards of \$1000 each will be given.
- Developmental CIP (Curriculum Improvement Project) – We need data on how many students who start at developmental actually make it to a curriculum course. CPCC offers a “fast track” between semesters. Lee Ann is trying a corporate summer course to help students with their math deficiencies. Jan talked with people in Tennessee about this very topic. Tennessee is pushing this to save money – there were 5 pilot schools. They have one course “0890” which is a modules course. The placement test determines which modules students need to take. They have soft deadlines because it is self-paced. Each section is all three courses combined – one teacher per section and the students earn 3 hours credit and the instructor is given 2.5 hours teaching credits. Students earn a passing grade with credits for all 3 modules, earn an E (continuing) if they pass 2 modules and they do not pass if they only pass 1 module. Students, on average, are completing 1.5 modules per semester. Attendance is still the number one problem – students scan their id when they enter and leave the class.

The board agreed that all developmental classes should not be self-paced, but would be interested in seeing a couple of schools pilot a self-paced, module based, course. The real test of success would be the success rate of those students in the next course in the sequence. NCMATYC would need to work with NCADE. There are concerns with the available diagnostic tests and the costs associated with them. Suzanne suggested organizing a committee to look into the modular course approach. The state will allow us to partition a course as long as you don’t use “A” in the course name. Another concern is the issue of FTE and how that works. Jessica will talk with Susan Worth at Surry.

Suzanne adjourned the meeting at 12:00.